## Trans-Oil Group of Companies – Grievance Submission Form

**Purpose:** This form is intended for submitting grievances, concerns, or suggestions related to Trans-Oil’s operations, practices, products, services, or impacts. Submissions may be made anonymously or with contact details for follow-up.

### 1. Stakeholder Type (check all that apply)

* [ ] Employee
* [ ] Contractor
* [ ] Supplier
* [ ] Customer
* [ ] Community Member
* [ ] Other: \_\_\_\_\_\_\_\_\_\_\_

### 2. Contact Information (optional for anonymous submission)

* **Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* **Organization (if applicable):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* **Phone:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* **Email:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### 3. Grievance Subject (check all that apply)

* [ ] Environmental or sustainability practices
* [ ] Labor conditions or workplace safety
* [ ] Human rights or ethical concerns
* [ ] Community relations or social impact
* [ ] Supply chain or contractor behavior
* [ ] Discrimination, harassment, or retaliation
* [ ] Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### 4. Description of Grievance

Please describe the issue in detail, including relevant dates, locations, individuals involved and add any supporting facts:

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### 5. What would you like to see happen to resolve the issue?

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### 6. Have you previously reported this issue?

* [ ] Yes
* [ ] No

If yes, please provide details:

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### 7. Confidentiality & Consent

* [ ] I request that my identity remain confidential.
* [ ] I understand that my grievance will be handled in accordance with Trans-Oil’s grievance procedure and that retaliation is strictly prohibited.

### Submission Options:

📧 **Email:** office@transoilcorp.com or whistleblowing@transoilcorp.com

🌐 **Online Form**: <https://transoilcorp.com/ro/complaints-speak/>

📞 Phone: +373 22 889 300

📍 In Person: 27 Lev Tolstoy Str., MD-2001 Chisinau, or

📫 any Trans-Oil subsidiary post-box