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Corporate Human Rights Policy

1. Introduction

At Trans-Oil, we are committed to supporting and promoting human rights in all aspects of our operations. Our policy is guided by the Universal Declaration of Human Rights, the International Labour Organization (ILO) conventions, and the principles set forth by the Office of the United Nations High Commissioner for Human Rights (OHCHR).

2. Commitment to Human Rights

We recognize our responsibility to respect, protect and promote human rights across our business activities. This commitment extends to our employees, suppliers, customers and the communities in which we operate. We strive to ensure that our operations do not infringe upon the human rights of any individual.

3. Key Principles

Our Human Rights Policy is based on the following key principles, aligned with ILO and OHCHR guidelines:

- a. **Universality and Inalienability:** We recognize that human rights are universal and inalienable, applicable to all people, everywhere, without exception.
- b. **Indivisibility and Interdependence:** We acknowledge that all human rights are indivisible and interdependent. The fulfillment of one right often depends on the realization of others.
- c. **Freedom of Association and the Right to Collective Bargaining:** We respect the right of all employees to form and join trade unions of their choice and to bargain collectively. We are committed to engaging in constructive dialogue with employee representatives and unions.
- d. **Elimination of Forced or Compulsory Labor:** We prohibit all forms of forced or compulsory labor, including human trafficking, debt bondage and involuntary prison labor. Employment with Trans-Oil is freely chosen, and employees have the right to leave their employment at any time with reasonable notice.
- e. **Abolition of Child Labor:** We are dedicated to the elimination of child labor in our operations and supply chains. We comply with the minimum age requirements set by national laws and international standards, ensuring that no child is employed in a manner harmful to their health, safety, or moral development.
- f. **Disciplinary Practices:** We treat all employees with dignity and respect. We do not engage in or tolerate the use of corporal punishment, mental or physical coercion or any other form of illegal abuse or harassment.
- g. **Elimination of Discrimination:** We provide equal opportunities and fair treatment for all employees, regardless of race, color, gender, religion, political opinion, national origin, social origin, sexual orientation, age, disability, or any other status. Discrimination, harassment and bullying are not tolerated in our workplace.
- h. **Fair Wages and Working Hours:** We ensure that wages paid to employees meet or exceed legal minimum standards and are sufficient to meet basic needs and provide some discretionary income. We comply with applicable laws regarding working hours, rest periods and overtime compensation.
- i. **Safe and Healthy Working Conditions:** We are committed to providing a safe and healthy work environment for all employees. We comply with all applicable health and safety laws and regulations and continuously seek to improve our occupational health and safety management systems.
- j. **Participation and Inclusion:** We ensure that all stakeholders, including employees and community members, have the right to participate in and access information about decision-making processes that affect their lives and well-being.



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- k. **Relationships with Indigenous People:** Within the framework of our Values, we respect the cultures, customs and values of the people in communities where we operate and take into account their needs, concerns, and aspirations.
- l. **Accountability and Rule of Law:** We hold ourselves accountable for our actions and ensure that there are mechanisms in place to address grievances and provide effective remedies for human rights violations.

4. Implementation and Monitoring

We implement this policy through the following measures:

- **Training and Awareness:** We provide regular training and awareness programs for employees and management on human rights issues and our policy commitments.
- **Due Diligence:** We conduct human rights due diligence to identify, prevent, mitigate and account for potential and actual human rights impacts.
- **Stakeholder Engagement:** We engage with stakeholders, including employees, suppliers, customers and communities, to understand and address human rights concerns.
- **Grievance Mechanisms:** We establish accessible and effective grievance mechanisms to allow individuals to raise concerns about human rights issues without fear of retaliation.

5. Reporting and Accountability

We commit to transparency in our human rights practices by regularly reporting on our progress and challenges. We hold ourselves accountable to our stakeholders through continuous monitoring, evaluation and improvement of our human rights performance.

6. Review and Continuous Improvement

This policy will be reviewed periodically to ensure its relevance and effectiveness. We are committed to continuous improvement in our human rights practices and adapting to new challenges and opportunities.

7. Conclusion

At Trans-Oil, respect for human rights is a fundamental value that guides our actions and decisions. We are dedicated to creating a positive impact and contributing to a world where human rights are universally respected and upheld.

As Chief Executive Officer I am committed to this Human Rights Policy and to continuous improvement of our social performance.

Approved: 

Vaja Jhashi

Chief Executive Officer